



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	GOVT. DEGREE COLLEGE THEOG
Name of the head of the Institution	Dr Anupma Garg
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	1783-237530
Mobile no.	9816051555
Registered Email	gctheog123@gmail.com
Alternate Email	anupma.garg1@gmail.com
Address	Principal Government Degree College Theog Shimla-171201
City/Town	Theog
State/UT	Himachal pradesh
Pincode	171201

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Rural</b>
Financial Status	<b>state</b>
Name of the IQAC co-ordinator/Director	<b>Dr Ravinder Chauhan</b>
Phone no/Alternate Phone no.	<b>01783237530</b>
Mobile no.	<b>9418106966</b>
Registered Email	<b>gctheog123@gmail.com</b>
Alternate Email	<b>paul.arvind26@gmail.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="http://gctheog.in/pdf/ssr_gctheog.pdf">http://gctheog.in/pdf/ssr_gctheog.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://gctheog.in/images/academic-calendar-2019-20.jpg">http://gctheog.in/images/academic-calendar-2019-20.jpg</a>

**5. Accrediation Details**

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>1</b>	<b>B</b>	<b>2.27</b>	<b>2019</b>	<b>28-Mar-2019</b>	<b>28-Mar-2024</b>

<b>6. Date of Establishment of IQAC</b>	<b>22-May-2013</b>
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**7. Internal Quality Assurance System**

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>Van Mahotsava organised</b>	<b>08-Aug-2019</b>	<b>200</b>

	1	
program organised by Mega Minds Shimla	27-Jul-2019 1	200
International Day against Drug Abuse and Illicit Trafficking	26-Jun-2019 1	150
International Yoga Day observed	21-Jun-2019 1	60
SVEEP program organised	17-Apr-2019 1	200
Voter Awareness Campaign organised	20-Mar-2019 1	150
Programme for girl students Aprajita organised	19-Mar-2019 1	180
Seminar on How to prepare for competitions after graduation	14-Mar-2019 1	200
Seminar on Career Opportunities/ Avenues after graduation	12-Mar-2019 1	220
Preparations for NAAC peer team visit	14-Feb-2019 1	50

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
State Government	Repair Work Etc	Director of Higher Education	2019 730	731122
Central Govt	RUSA-Infra Grant	MHRD	2019 730	20000000

[View Uploaded File](#)

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes														
Upload the minutes of meeting and action taken report	<a href="#">View Uploaded File</a>														
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No														
<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>															
1. Physical Verification of Library 2. Student Feedback of Teachers conducted 3. IQAC is very active to maintain contact with students to enhance the quality of teaching learning process 4. Formation of subject societies to impart qualitative education. 5. PTA was formed															
<a href="#">View Uploaded File</a>															
<b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>															
<table border="1"> <thead> <tr> <th>Plan of Action</th> <th>Achivements/Outcomes</th> </tr> </thead> <tbody> <tr> <td>Value Education to be imparted</td> <td>Various activities/ workshops were organised to impart value education</td> </tr> <tr> <td>PTA to be formed</td> <td>PTA was formed</td> </tr> <tr> <td>Formation of subject societies to impart qualitative education and departments were motivated to organise seminars and workshops</td> <td>Students were encouraged to give presentations and develop skills in the subjects concerned</td> </tr> <tr> <td>Student Feedback of Teachers conducted</td> <td>Grievance redressal Mechanism was emphasized</td> </tr> <tr> <td>Physical Verification of Library</td> <td>Verification was done for updation of equipments</td> </tr> <tr> <td colspan="2" style="text-align: center;"><a href="#">View Uploaded File</a></td> </tr> </tbody> </table>		Plan of Action	Achivements/Outcomes	Value Education to be imparted	Various activities/ workshops were organised to impart value education	PTA to be formed	PTA was formed	Formation of subject societies to impart qualitative education and departments were motivated to organise seminars and workshops	Students were encouraged to give presentations and develop skills in the subjects concerned	Student Feedback of Teachers conducted	Grievance redressal Mechanism was emphasized	Physical Verification of Library	Verification was done for updation of equipments	<a href="#">View Uploaded File</a>	
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<a href="#">View Uploaded File</a>															
<b>14. Whether AQAR was placed before statutory body ?</b>	No														
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No														
<b>16. Whether institutional data submitted to AISHE:</b>	Yes														
Year of Submission	2020														

Date of Submission	27-Feb-2020
17. Does the Institution have Management Information System ?	No

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college conducts regular meeting with the staff members and the Heads of the teaching departments to develop various strategy for effective implementation of the curriculum. Teachers are encouraged to implement the curriculum through innovative teaching methods such as presentations, assignments, discussion, seminars and class test apart from traditional methods. The members of various teaching faculties also conduct their meetings and develop academic/ lesson plans keeping in view the number of working days available. The syllabus is divided in to units which are to be completed by given deadline. The extent of the syllabus taught is tested through various class test and Mid-term examinations. Mid Term tests are conducted in each academic year to test the learning level of the students and to orient them for the annual examination conducted by HPU Shimla. Continuous Comprehensive Assessment (CCA) has also been introduced with special focus on the program me structure, evaluation, grading system an as such the emphasis is laid on each component in the overall evaluation system. Mid-term Tests/ House Examination from a part of the internal assessment which is awarded towards the end of the year. Others components of the internal assessment are attendance and marks given for assignments and class room interaction. The curriculum is prepared by the Himachal Pradesh University, Shimla, to which the college is affiliated. It is prepared and implemented after serious deliberations by the teachers concerned. The Himachal Pradesh University regularly organizes refresher courses, orientation programmes and workshops to keep the knowledge and teaching aptitude of the teachers updated. Teachers from the Departments of Sanskrit and Botany are members of Boards of Studies in framing the syllabi under Choice Based Credit System (CBCS) which has been implemented by the HPU, Shimla under RASHTRIYA UCHHATAR SHIKSHA AHIYAN (RUSA). It is accepted that our autonomy is limited. the college does not enjoy the freedom to frame its on curriculum for any of the academic programs. The college provides the faculty and students with ICT resources and free internet facility for access and use of online learning resources in addition to the available library resources. The teachers are encouraged to take up a number of activities like seminars, quizzes to make the delivery and assimilation of the course content both comprehensive and learner centric. Efforts are also made, to ensure that class room teaching is integrated with practical and field activities, wherever possible, to make it relevant for students in a larger personal and social context.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	NIL	Nil	00	00	NIL

**1.2 – Academic Flexibility**

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

**1.3 – Curriculum Enrichment**

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	NIL	0
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**1.4 – Feedback System**

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nill
Employers	Nill
Alumni	Nill
Parents	Nill

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
To ensure growth of the institution and progress of the students feedback is collected from the students and analysed to make academic,infrastructural and policy improvements in the college. The college has also made many infrastructural improvements to provide bigger, better equipped classrooms to the students and fulfill all necessary requirements of space. Feedback of stakeholders is sought regularly about infrastructure and learning resources for ensuring their satisfaction.Accordingly, continuous review of infrastructure and learning resources is carried out by respective committees and the recommendations are integrated for upgrading, maintaining and utilizing physical, academic and support facilities.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	B.Sc. Botany	20	25	25
BSc	B.Sc. Chemistry	40	39	39
BSc	MATHS	20	15	15
BSc	PHYSICS	20	16	16
BSc	ZOOLOGY	20	24	24
BCom	COMMERCE	90	98	98
BA	ECONOMICS	25	19	19
BA	ENGLISH	20	5	5
BA	GEOGRAPHY	40	30	30
BA	HINDI	135	80	80

[View Uploaded File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1092	Nil	25	Nil	Nil

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
25	25	Nil	5	3	Nil

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#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In Government College Theog, 19 mentoring groups were constituted during the academic session 2019-20. Each group having about 40 students was heterogeneous in nature as it has students from different faculties. Each group was headed by well-trained mentor. Mentors conducted one hour interactive session with the mentees twice a month (especially on 2nd and 4th Saturdays). In this regard, a prior notice used to be displayed on the notice board well in advance. Mentors were provided contact details and profile of the students by the office. Generally, the mentors provided information about the carrier opportunities, counselling support, motivation and encouragement to the students. Mentors played the role of caring and offered themselves as role models. The students were encouraged to share their problems (academic or other) with their mentors. The mentors tried to identify the learning challenges and provided first hand support to students with difficulties and

supplied the relevant inputs to subject teachers which helped them to handle their learning problems effectively. If any student required additional help which is beyond the abilities of the mentor s/he guides the students to the right person. Mentors emphasized to identify the unique capabilities of each student and promote their holistic development in academic, co and extra-curricular activities. Mentors were authorized to report any challenge immediately and seek the required resources if any. In addition to this, the students were educated about ethics, human and constitutional values like empathy, respect for others, cleanliness, courtesy, democratic spirit, etc.,. The students were also motivated to participate in research activities especially multi-disciplinary.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1092	25	1:44

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	25	0	0	13

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	nil	Nil	Nil
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	Nil	1st/3rd/5th sem	08/05/2019	28/06/2019
BCom	Nil	B.Com.- First Year/ Third and Fifth Semester	30/04/2019	28/06/2019
BA	Nil	B.A.- First Year/ Third and Fifth Semester	24/04/2019	28/06/2019
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### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Being affiliated to Himachal Pradesh University we follow the evaluation pattern framed by the University in which internal assessment(30 marks) is given to students on the basis of their Attendance, Assignments and Mid Term Examinations and the the rest of the marks are on the basis of Annual Examinations(70 marks) conducted on the guidelines of Himachal Pradesh university.

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)



Himachal Pradesh University issues the schedule for the conduct of examinations which is followed by the college in letter and spirit. • The Academic Calendar is prepared by the college in the beginning of academic year with details of all the curricular and extracurricular activities to be conducted by the college, both at the faculty and student level.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.gctheog.in/courses.html>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1ST YEAR	BA	Geography	35	26	74.2
5TH SEM	BA	Economics	25	25	100
3RD SEM	BA	Economics	20	19	95
1ST YEAR	BA	Economics	19	18	94.73
5TH SEM	BA	HINDI	80	71	88.75
3RD SEM	BA	HINDI	80	66	82.5
1ST YEAR	BA	HINDI	145	127	87.58
5TH SEM	BA	English	10	8	80
3RD SEM	BA	English	5	3	60
1ST YEAR	BA	English	10	7	70

[View Uploaded File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[http://www.gctheog.in/feedback\\_2019-20.pdf](http://www.gctheog.in/feedback_2019-20.pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	00	nil	0	0

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	0
No file uploaded.				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
nil	0

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	HISTORY	2	Nil
National	HINDI	2	Nil
National	CHEMISTRY	2	Nil
National	ENGLISH	1	Nil
International	CHEMISTRY	2	Nil
<a href="#">View Uploaded File</a>			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
BOTANY	2
SOCIOLOGY	3
HINDI	2
ENGLISH	1
<a href="#">View Uploaded File</a>	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Role of Women in	Rameshwar	Nil	2019	Nil	Nil	Nil

Indian National Movement	Thakur						
Legacy of British Rule in India	Rameshwar Thakur	Nil	2019	Nil	Nil	Nil	Nil
Volumetric and Acoustic methods for investigating molecular interactions of antibiotic drug Doxycycline Hyclate in water and in aqueous solution of sodium chloride and potassium chloride at different temperatures	Vikas Nathan	Journal of Molecular Liquids	2019	Nil	Nil	Nil	Nil
Physicochemical approach to study the solute-solute and solute-solvent interactions of drug Levofloxacin hemihydrate in aqueous sorbitol solutions at different temperatures: Volumetric, acoustic and conductance	Vikas Nathan	Journal of Molecular Liquids,	2019	Nil	Nil	Nil	Nil

studies						
Thermophysical properties of glycine and glycylic acid in aqueous tartaric acid at different temperatures: Volumetric, acoustic and viscometric studies	Vikas Nathan	Journal of Molecular Liquids,	2019	Nil	Nil	Nil
Interactions of Drug Doxycycline Hyclate with Galactitol in Aqueous Solutions at Different Temperatures by Volumetric and Acoustic Methods	Vikas Nathan	Zeitschrift für Physikalische Chemie,	2019	Nil	Nil	Nil

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2020	Nil	Nil	Nil

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	9	55	0	0
Presented papers	9	50	0	0
Resource persons	0	6	0	0

[View Uploaded File](#)

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Sadbhawana Diyas	NSS College Unit with collaboration with HPU	2	100
Vijay Divas	NSS College Unit	2	100
Yoga Day	NSS College Unit	2	50
Teachers Day	NSS College Unit	2	100
AIDS day	NSS and Rover amp Ranger College Unit	2	38
National Unity Day	NCC	1	30
Swatchta Abhiyan	NSS, NCC and Rover amp Ranger College Unit	4	100
State Level Mega camp	NSS College Unit with collaboration with HPU	Nil	2
Tree Plantation	NCC, Rover amp Ranger College Unit	2	50
Surgical Strike Day	NCC	1	38
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Tabla, Youth Festival Group II	2 nd Prize	HPU	1
Group Song (Indian) Youth Festival Group II	2 nd Prize	HPU	6
Group Song (Western) Youth Festival Group II	2 nd Prize	HPU	6
Instrumental Music Youth Festival Group II	2 nd Prize	HPU	1
Group Song (Folk)	1 st Prize	Youth and Sports, Govt. of H.P.	6
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
AIDS day	NSS, NCC and Rover amp Ranger College Unit	AIDS Awareness	4	100
Swatchta Abhiyan	NSS and Rover Ranger College Unit	Rally and cleanliness drive.	2	50
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	00	00	00
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	00	00	Nil	Nil	00
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	00	0
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing

Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
No file uploaded.	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Nil	Nil	2020

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Reference Books	5000	Nil	Nil	Nil	5000	Nil
Journals	9	Nil	Nil	Nil	9	Nil
No file uploaded.						

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	32	1	0	0	0	0	0	5	0
Added	0	0	0	0	0	0	0	0	0
Total	32	1	0	0	0	0	0	5	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	<a href="#">NIL</a>

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	528134	400000	706500

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college is a government institution and we follow the rules and regulations of the Himachal Pradesh Government. There is no separate policy and procedure for the maintenance and utilization of physical, academic and sports facilities at institutional level. However for the growth maintenance and development of the college the Principal has made internal mechanism to ensure the smooth functioning of the college. The college generates its own funds by charging students under various heads like building fund, cultural activities fund, sports fund, book replacement fund, rangers and rovers fund, NCC fund in addition to PTA fund. The college follows the stipulated government norms and procedures for the utilization of this revenue for the development and maintenance of the college.

<http://www.gctheog.in/admission.html>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	KALPANA CHAWLA SC HOLORSHIP (STATE)/IRDP SCHOLARSHIP/POST MATRIC SCHOLARSHIP SCHEME FOR SC STUDENTS/ MINORITY SCHOLARSHIP	38	415000
b) International	Nil	Nil	Nil
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skill Development Workshop	25/09/2019	Nil	Radison Hotel
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the	Number of	Number of	Number of	Number of
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	scheme	benefited students for competitive examination	benefited students by career counseling activities	students who have passed in the comp. exam	students placed
2020	Career Counselling and Mentoring	Nil	Nil	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NIL	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	0	NIL	Nil	Nil	Nil
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
GROUP SONG WESTERN	STATE	6
CHESS	STATE	1
BOXING	STATE	1
PERCUSSION	STATE	1
FOLK ORCHESTRA	STATE	10
FOLK SONGS	STATE	6
GROUP SONG INDIAN	STATE	6

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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	00	Nil	Nil	Nil	Nil	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

CSCA WAS FORMED PRESIDENT SAMRITI SHARMA VICE PRESIDENT POONAM SECRETARY DIKSHA SHARMA JOINT SECRETARY DIVYA The student council is actively engaged in various events being organised in the college.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni of the college actively participates in the activities of the college. They organise general body meetings and contribute annually to the developmental activities of the college.

5.4.2 – No. of enrolled Alumni:

147

5.4.3 – Alumni contribution during the year (in Rupees) :

7200

5.4.4 – Meetings/activities organized by Alumni Association :

A General Body Meeting was organised on 25/02/2019 by the executive members of the Old Student Association.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

A list of committee is constituted at the beginning of each academic year the committees are notified in the prospective new committees are formed and notified through an office order. The new members of a committee are consulted before important decisions are taken. The committees are headed by a senior teacher - the convener - and the convener reports to the principal, the progress of the committee. Example #1: Conduct of examinations. The teaching non teaching staff co-ordinate the term end University exam the mid term internal exam. For the internal exam committee is constituted a date sheet is designed displayed on the notice board question paper are set up printed and other stationary required for the conduct of exam is procured. Invigilation duties of the staff through a notice are circulated centrally. The non teaching and ministerial staff are assigned miscellaneous task to assess the conduct of examinations. The answer scripts are evaluated by the teachers the students and are informed about their performance and the script are shown to the students in class and taken back and care for the records. In addition to the internal

assessment awards are uploaded on Himachal Pradesh University shiksha pariksha e- examination utility. Example 2 : Annual prize distribution function. The annual prize distribution function is held at the end of each academic year and the students who excelled in various fields i.e. academics, sports, cultural, NCC, NSS etc. and are given prizes. For a smooth conduct of their function each member of the staff is assigned work by means of committees. The list preparation comity prepares a list of prize winners taking into consideration their merit. objections against discrepancies are invited. Prizes are purchased following 1 codal procedure for the purchase of prizes. Prize winners are also given certificate of merit in the respective fields. Amount spent in the function, the expenditure along with bills to settle the accounts.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The content development of the curriculum refers to important facts principal concepts to be taught in the college along with components of personality development of students. The curriculum is form and structure by the curriculum developers committee of the UGC. Since GC Theog is an affiliated body of UGC so there is no freedom to bring any change in the curriculum. However that suggestions are the informations are given through hrdc centre at Summer Hill Shimla for the improvement of students learning and to meet students need. It is ensured that curriculum presented by the UGC strictly followed by the college, to enhance the knowledge, skill attitude and value to the learners.
Teaching and Learning	For effective teaching and learning GC Theog adopted ICT, audio, visual aids to promote the knowledge and interest of the students. To ensure this, two compulsory lectures of each subject per week are fixed in the the smart class roomsand schedule is incorporated in college time table of session 2019-2020. It is further ensure that every student is taught with the help of latest computer gadgets. The content of each subject can also be monitored in the data storage of the computer. Students are given access to operate computer gases during many quizzes, seminar, power point presentation on different occasions and subject societies functions, been

	subject conducted time to time in the college.
Examination and Evaluation	<p>Every college has two parallel system of tracking a student progress. When is examination which are conducted by HPU, takes over 70 measure of progress (in case of science students practicals it is 50) which is purely based on the conceptual knowledge of the student. 30 and 50 (in case of science student) credit of progress is evaluated by the college, through CCE (continuous comprehensive assessment) GC Theog working on efficiently in evaluating the record of each student. internal assessment purely based on minor test marks, class test taken on regular intervals of time, assignments, attendance in class, atentative skillfulness, interaction in class, student participation and readiness for different challenges thrown to them, etc. Students who lacks in scores are intimidated by displaying the record on notice board after every month. names of the students are stock of who are not attending the classes fulfilling the criterion of 60 attendance.</p>
Human Resource Management	<p>Since degree college do not have capacity to employ people on its own basic but PTA and USA are the authorised bodies of the college who can supplement the existing staff or ministerial according to requirement / need. GC Theog also been facilitated by such a grant by employing a sweeper Mrs. Deepa and a watchman in the college. GC tube also takes the responsibility to transmit the benefits of different government welfare schemes to the stakeholder on the behalf of the government. All the welfare schemes are advertised truly to the employees to the reap their interest and benefits, for example, maternity leave, EO leave, insurance schemes, GPF, EPF, income tax relief act etc. In overall a transparency has been insured in CC and the students are provided feedback after regular intervals to improve their CCE. The approach has been quite streamlined</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Nill	NIL

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	00	00	00	0

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	00	00	Nil	Nil	Nil	Nil

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FACULTY DEVELOPMENT COURSE	6	Nil	Nil	Nil
SHORT TERM COURSE	2	Nil	Nil	Nil
ORIENTATION PROGRAMME	2	Nil	Nil	Nil
REFRESHER COURSE	6	Nil	Nil	Nil

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
21	Nil	5	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
NIL	00	00

### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit is conducted regularly(annually) by the bursar of the college. the financial property and discipline is looked after by the Bursar. External Audit is conducted by the government authorities through local audit department. The auditors raise audit objections that are looked into by the college authorities by providing supporting documents

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
nil	0	Nil
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6.4.3 – Total corpus fund generated

0
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### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Executive members of PTA had meeting on 27/08/2019 in the office of the Principal. Principal Dr. Anupama Garg apprised them of the college activities and achievements. some future events were discussed and approved by the members. the new body of PTA was formed unanimously on 14/09/2019. Mr. Dinesh Sharma was elected President and Dr. S.N. Snehi was again elected General Secretary of the Association.

6.5.3 – Development programmes for support staff (at least three)

None
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

The college will endeavor in its limited capacity to establish link with the industries. the two members of IQAC will personally visit the Oberoi Taj Hotel in Theog to explore the possibility of our students being trained as hotel interns for their prospective employability. add on courses will be introduced in the due course of time. IGNOU will be requested to grant permission to run special courses for students. The Women Cell will adopt a village in the vicinity of Theog and the area will be identified of general equity initiatives that the students can contribute to. A skill development workshop for women candidates will be conducted in each session. more newspapers will be subscribed and reading stalls will be installed in the corridors.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	SVEEP program conducted in the college	17/04/2019	17/04/2019	17/04/2019	200
2019	International Day Against Drug Abuse and Illicit Trafficking	26/06/2019	26/06/2019	26/06/2019	150

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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Workshop on soft skills <sup>24</sup>	24/09/2019	24/09/2019	120	53
Gender sensitization programme	25/09/2019	25/09/2019	80	72

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Total power requirement 16007 KW

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	0
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.							

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Conduct rules for teaching and non teaching staff	Nil	Staff members are advised to go through these rules periodically and stick to them
Prospectus for students	18/06/2019	Students are encouraged by teachers and Principal to go through the Handbook to know about the rules and regulations of the college

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	Nil	Nil	0
No file uploaded.			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Van Mahotsav was celebrated in the campus and sapling were planted by NSS and Eco Club members from 08-08-19 onwards 200 hundred students took part it. Hundred percent LED bulbs and tubes installed in the campus to enhance in the energy efficiency

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

1-women cell adopted Gawai a village to sensitize ladies and young girls about personal hygiene. A doctor made them aware about diseases. Women cell visited to Govt. SSS Sandhu along with the doctor. A talk was held their on Women health, Hygiene and Psychology on 25-09-19 .

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.gctheog.in>

### 7.3 – Institutional Distinctiveness

#### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

To participate in nation building through creation of competent and wise women resource. the institution has wide range of practices that go along way in promotion of value based education to young people students coming from large feeding area around the college. The college celebrated international Yoga day



on 21st June 2019 and international day against drug abuse and illicit trafficking on 26-006-2019 in which 150 students took active part.

Provide the weblink of the institution

<http://www.gctheog.in>

### **8.Future Plans of Actions for Next Academic Year**

1. Renewable energy source in the form of solar power grid is being installed in the college. 2. Physical facilities in the form of rest rooms for common and differently abled students are being installed in the college.