



# **YEARLY STATUS REPORT - 2020-2021**

## **Part A**

### **Data of the Institution**

#### **1.Name of the Institution**

**GOVERNMENT DEGREE COLLEGE THEOG**

- Name of the Head of the institution **Dr. Lalita Chandan**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **01783237530**
- Mobile No: **9418100104**
- Registered e-mail **lalitachandan66@gmail.com**
- Alternate e-mail **gctheog123@gmail.com**
- Address **Principal Govt. Degree College  
Theog Distt. Shimla 171201**
- City/Town **Theog**
- State/UT **Himachal Pradesh**
- Pin Code **171201**

#### **2.Institutional status**

- Affiliated / Constitution Colleges
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status UGC 2f and 12(B)
  
- Name of the Affiliating University Himachal Pradesh University  
Shimla
  
- Name of the IQAC Coordinator Bhagwati Charan
- Phone No. 01783237530
- Alternate phone No. 9015276471
- Mobile 9418460908
- IQAC e-mail address iqacgctheog01@gmail.com
- Alternate e-mail address bhagwati.charan007@gmail.com

**3. Website address (Web link of the AQAR (Previous Academic Year))** [http://gctheog.in/pdf/ssr\\_gctheog.pdf](http://gctheog.in/pdf/ssr_gctheog.pdf)

**4. Whether Academic Calendar prepared during the year?** No

- if yes, whether it is uploaded in the Institutional website Web link:

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.27	2019	28/03/2019	28/03/2024

**6. Date of Establishment of IQAC** 22/05/2013

**7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Building and Maintenance	RUSA	2021 FOR ONE YEAR	3,31,000

**8. Whether composition of IQAC as per latest NAAC guidelines** Yes

- Upload latest notification of formation of IQAC No File Uploaded

**9.No. of IQAC meetings held during the year** 1

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

**1.Maintained the record of activities in the college.**

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Plan of action was chalked out.	Due to unprecedented covid conditions not much could be achieved.

**13.Whether the AQAR was placed before statutory body?** **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14.Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	GOVERNMENT DEGREE COLLEGE THEOG
• Name of the Head of the institution	Dr. Lalita Chandan
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01783237530
• Mobile No:	9418100104
• Registered e-mail	lalitachandan66@gmail.com
• Alternate e-mail	gctheog123@gmail.com
• Address	Principal Govt. Degree College Theog Distt. Shimla 171201
• City/Town	Theog
• State/UT	Himachal Pradesh
• Pin Code	171201
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Himachal Pradesh University Shimla
• Name of the IQAC Coordinator	Bhagwati Charan

• Phone No.	01783237530				
• Alternate phone No.	9015276471				
• Mobile	9418460908				
• IQAC e-mail address	iqacgctheog01@gmail.com				
• Alternate e-mail address	bhagwati.charan007@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://gctheog.in/pdf/ssr_gctheog.pdf">http://gctheog.in/pdf/ssr_gctheog.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	No				
• if yes, whether it is uploaded in the Institutional website Web link:					
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.27	2019	28/03/2019	28/03/2024
<b>6.Date of Establishment of IQAC</b>			22/05/2013		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institution	Building and Maintenance	RUSA	2021 FOR ONE YEAR	3,31,000	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			No File Uploaded		
<b>9.No. of IQAC meetings held during the year</b>			1		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have			No		

been uploaded on the institutional website?	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
1. Maintained the record of activities in the college.	
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
Plan of action was chalked out.	Due to unprecedented covid conditions not much could be achieved.
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
Yes	03/03/2022
<b>15. Multidisciplinary / interdisciplinary</b>	

**16.Academic bank of credits (ABC):****17.Skill development:****18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)****19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):****20.Distance education/online education:****Extended Profile****1.Programme**

1.1

Number of courses offered by the institution across all programs during the year

18

File Description	Documents
Data Template	No File Uploaded

**2.Student**

2.1

Number of students during the year

1045

File Description	Documents
Data Template	No File Uploaded

2.2

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

115

File Description	Documents
Data Template	No File Uploaded
2.3	<b>257</b>
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	No File Uploaded
<b>3.Academic</b>	
3.1	<b>24</b>
Number of full time teachers during the year	
File Description	Documents
Data Template	No File Uploaded
3.2	<b>25</b>
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	No File Uploaded
<b>4.Institution</b>	
4.1	<b>11</b>
Total number of Classrooms and Seminar halls	
4.2	<b>47.86 Lakhs</b>
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	<b>58</b>
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation



### 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum of the college is implemented after conducting meetings at regular intervals with the staff and heads of teaching departments. Teachers are encouraged to implement the curriculum through different innovative methods such as ICT, assignments, seminars and class tests along with traditional modes of teaching. Each faculty make a plan for academic and co-curricular activities to be conducted in the whole session. About 75 percent of the prescribed syllabus is planned to be completed before the internal house examination. The annual exams are conducted by H P University Shimla at the end of the session. Overall evaluation is done on the basis of house exams, seminars by students, assignments, attendance which accounts for the continuous comprehensive assessment (CCA). Teachers are kept updated by regular participation in workshops, refresher courses, orientation programmes and other academic activities. The college has a limited autonomy but still provides the faculty and students with internet facility and ICT resources. Classroom teaching is integrated with practicals and field studies. Various talks are arranged for students to keep them aware of social and economic and environmental issues.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to the academic calendar which is prepared in the beginning of the session and is also printed in the prospectus. The prospectus is uploaded on the college website and can be downloaded from it. The whole programme of continuous internal evaluation is mentioned in the prospectus. The rules regarding attendance, house exams and general conduct are conveyed periodically to the students. This year due to unprecedented covid conditions and closure of the institution for most of the time, house exams were conducted online and attendance was also recorded during online classes. Online seminars were conducted and assignments were also evaluated online. The internal assessment was then calculated on the basis of all these activities.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**3**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

**Nil**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

**NIL**

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

**NIL**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Environment is taught to the students of first year as a pass course to inculcate in them the responsibilities for keeping our surroundings clean and green. There is an Eco Club in the college which enroll students for keeping the campus clean and green. Number of activities are organised to create awareness among students about environment. There is a woman cell in the college which organise gender sensitization programmes in the college.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

Nil

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**D. Feedback collected**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**1045**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

115

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

As the college has to follow the guidelines of admission of the affiliating University and the Directorate of Higher Education, Government of Himachal Pradesh and no such mechanism is being provided by these statutory bodies to assess the skill and learning levels of students at the time of admission .However, proper guidance is provided by the committee of senior faculty members ,w.r.t choice of the programme and courses. The students are allowed to opt for the courses of their choice at the time of filling up of admission form, according to their competence and interests. They are also allowed to change the courses within a specified periods as per rules. The Choice Based Credit System(CBCS) provides enough scope for choosing the courses which are contemporary in the field of higher education. The college administration provides conducive environment for learning and all round growth of the students from diverse backgrounds. Most of the students belong to rural areas. Over 60 percent students are girls. The special learning needs of students are identified by the teachers by means of getting feedback through varied methods like interaction, asking basic questions, class tests, assignments and mid -term tests. Performance in the qualifying examination can also help to identify the slow and advanced learners in the class. The teacher then modifies his/her teaching style according to the learning abilities of the students. Personal attention and guidance is provided to slow learners both inside and outside the class. The teacher attempts to engage the slow learners in extra work such as remedial classes, tutorials, special assignments and providing study material. Special lectures are given for orienting the weak students towards the basics of the subject so as to develop their interests in the subject. Peer groups are also formed to help such students. The meritorious learners are encouraged for independent study. They are recommended additional reference books and are engaged in solving relatively difficult

problems, participate in Seminars, Classroom discussions. They are guided to participate in inter college quiz and other competitions. They are free to seek any guidance from teachers inside and outside the class. Relevant study material is also provided to such students to excel in their subject/courses. Financial assistance is provided to students belonging to weaker sections of society. The information regarding Fee concession, Scholarships, relaxation in the criterion for admission to the students belonging to weaker section of society is given in the prospectus. The profile of the students admitted is prepared from the information contained in the examination forms.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1045	24

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The adoption of CBCS enables the students to choose the courses of their choice which make the curriculum student centric. The college has a full time, well qualified, experienced and competent faculty which takes personal interest and responsibility. As a result, the learning process becomes more creative and dynamic. Because all the students have different socio- economic background, abilities and attributes, every effort is made to cater to the requirements of such a diversified group by using appropriate and varied student centric methods of teaching and learning. Although the lecture method is used in the teaching process, classroom discussions, presentations, demonstration etc. are also encouraged to make learning more effective and meaningful. The college provides the requisite support-services to

the teachers for making teaching - learning student centric. The college is Wi-Fi connected to enable the students and teachers to have access to online learning resources. ICT and other interactive resources like power point presentations and other such methods are also used to enrich teaching - learning. It is mandatory for the teachers to attend Orientation and Refresher courses so as to improve their teaching skills and keep them up-dated, with regard to the contemporary developments in the respective subjects. A special Refresher Course on IT is organized by the UGC Development Centre of the University, to ensure the familiarity of the teachers with the use of ICT and other e-resources and its incorporation in their scheme of teaching learning. Collaborative learning is also promoted among the students by their active participation in NCC, NSS, Rovers and Rangers and activities of cultural and other clubs/societies. Educational and field tours are also organized to enhance the learning process. Remedial and coaching classes are arranged for slow learners. The college library is well equipped and remains open from 10 a.m. to 5 p.m. Every year new books and journals are purchased to meet the requirements of the students. All the Labs are well equipped. The students are helped by providing them with question banks and revision of the courses before the term end examination. The college magazine provides a platform for improving writing skills and analytical comprehension of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

#### ICT-enabled tools for effective teaching and learning process

The Institute follows ICT enabled teaching in addition to the traditional classroom education. Subsequent efforts are taken by the institute to provide e-learning atmosphere in the classroom:

1. In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings , Audio system, online sources, to expose the students for advanced knowledge and practical



learning.

2. Classrooms are fully furnished with LCD/OHP/Computers

3. Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of research paper presentations, seminars, debates, group discussions, assignments, quiz/tests/viva and laboratory work.

The Available ICT facilities in the institution are as follows:

1. College Administrative Office:Administrative office of the college is furnished with high configured computer systems with internet and Wi-Fi connectivity, attached with printers. The college has Biometric System to monitor the movement of the staff.

2. The college is completely technology enabled. The internet and Wi-Fi connection is always available for the staff and students. There are LCD projectors, laptops, speakers, cameras, interactive boards, digital board, router managed switches. All these resources are well utilized to make teaching and learning meaningful.

3. Digital Library:There are 05 computers with internet and Wi-Fi connectivity available for the students and teachers to access electronic resources

4. Computer Laboratory: Is well-furnished with electronic lectern smart podium, server and 21 systems with high configuration and Wi-Fi connectivity with a LCD projector.

5. Technology Enabled Classrooms:The College has dedicated two Smart Classrooms with interactive boards, projectors, speakers, internet and Wi-Fi connection.

6. Browsing/ Research Centre:The College has a Browsing Centre

which is equipped with 16 numbers of computers with 100 mbps dedicated lease line (BSNL).The staff (teaching and non-Teaching) and the students have an access to internet and Wi-Fi connection. They can use the available computers in the institution for curricularand co-curricular activities like Power Point presentation, seminars and assignments etc. The staff avail the ICT facilities to enhance their teaching competencies and for their research.

7. Software: The College has Software License Agreements with Microsoft. The institution uses predominantly Windows 10 and 8.1, MS Office 16, Tally ERP9 Photoshop, Corel Draw, ERP software, INFLIBNET.

8. Well security is provided to Wi-Fi users. Its access is controlled by the system administrator.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

0

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

20

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

3

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As mentioned above, various methods are used to assess the understanding of concepts by the students. After the completion of a unit, assignments are given to the students which are evaluated and shown to them. They are also encouraged to improve the manner of presentation of their assignments. These assignments give them the requisite practice for attempting the final examination. The answer-books of mid-term tests are shown to the students to ensure transparency in the evaluation and maintenance of CCA record. The Internal Assessment of all the students is displayed on the Notice Board of the college before the start of end-semester examination. The same is also uploaded on the college website and they are encouraged to enquire about discrepancies if any. Frequent class tests - both written and oral, are given to the students for practice and evaluation of their learning outcomes.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In order to address the problems relating to examination and continuous comprehensive assessment (CCA), a special committee is constituted and notified through the college prospectus. Besides, all the heads of departments and concerned teachers solve the problems of the students within the shortest possible time. All the teachers guide the students on the online filling of examination forms, course names and their codes and other requisite information so as to reduce the problems relating to examination and CCA. If the problem pertains to the university, such cases are taken up with the concerned authorities for prompt action.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program outcomes of the various programs have been defined and stated along with the syllabi. These outcomes/objectives are notified along with the syllabi on the University ([www.hpuniv.hp.gob.in](http://www.hpuniv.hp.gob.in)) and College website ([www.gctheog.in](http://www.gctheog.in)). The teachers make sure that these outcomes are the guiding principles in their own curriculum and lesson plans. The students' feedback at the end of each semester reflects the success that these outcomes have met/not met at the end of each semester. The last few surveys indicate that the program outcomes that were clearly defined and conveyed to the students have met the desired success.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In consonance with the outcomes defined by the University, each department of the college, at the beginning of the semester, defines its program outcomes in its departmental register. The IQAC calls for a report of this departmental design before each session and monitors the completion of the same, from time to time. At the end of each trimester, the department is obliged to maintain a status report regarding the outcomes. Every three months, a report is sought to ensure the successful achievement of these outcomes. In addition to the academic programs, the college depends on extracurricular programs for development of the pupils' personalities. The various clubs and societies have well defined program outcomes that are conveyed to the students at induction into the various societies. Activities in the annual calendar are designed keeping these outcomes in mind.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

233

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://docs.google.com/forms/d/e/1FAIpQLSf4ZV8lAV6eXm-wFJwVlq6u-yKYoxmH5e3KjmOqD5q4bUjK80/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSf4ZV8lAV6eXm-wFJwVlq6u-yKYoxmH5e3KjmOqD5q4bUjK80/viewform?usp=sf_link)

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

Nil

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

## 3.2 - Research Publications and Awards

### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

#### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

04

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

03

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college students and staff interacted with local community on the issue of cleanliness, covid awareness. A program was organised by the college woman cell and sensitized the students on the issue of harassment of women at workplaces. They were also guided about the safeguards in law that help woman in such situations. A programme for the local community was also organised that guided women as to how to use the sanitary napkins during menstrual cycle.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

02

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

**NCC/ Red Cross/ YRC etc., during the year**

218

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

Nil

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate facilities for teaching, learning viz. classrooms, laboratories, computers etc.. College has 10 lecture halls having seating capacity of around 100 students. Each room is about 972 square feet in area and is equipped with lecture stand, blackboard and furniture. The college has 4 well equipped science labs for the students of Physics, Chemistry, Botany and Zoology. Each lab is around 600 square feet in area with adequate seating capacity. The labs are equipped with all the equipments required for the smooth conduct of practical work. There is one IT Lab in the college having computers and LAN facility for students studying computer applications as subject. A Geographic Information System Lab is also there for students of geography.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for sports, games and cultural activities. The college has a multipurpose playground roughly 60 meter long and 50 meter wide. The playground is used for outdoor games like football, cricket, volleyball and basketball. Athletics and Kabaddi are also practised in this playground. There is a gymnasium in the college. Yoga is taught to the students of physical education and is also practised. Different sports and cultural activities are carried throughout the session in the playground as it is also having an open stage at one end. There are two separate rooms for instrumental and vocal music. These rooms are used by students of music department for practice to compete in various inter college and state functions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

02

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

46.86 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

#### 4.2 - Library as a Learning Resource

## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a library which is easily accessible by both students and teachers. Automation is in progress.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

## 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

## 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

## 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

## 4.2.4.1 - Number of teachers and students using library per day over last one year

350

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college is completely technology enabled. The internet and wifi connection is always available for staff and students. There are LCD projectors, laptops, speakers, cameras, interactive boards, digital boards and router managed switches. All these resources are well utilised to make teaching and learning meaningful. The college has dedicated two smart classrooms with interactive boards, speakers and wifi connections. The college also has browsing centre which is equipped with 16 computers having 100 mbps dedicated lease line. The wifi access is controlled by the system administrator.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

58

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution      A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

46.86 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms. The laboratories are maintained by the laboratory staff which includes senior lab assistants and junior lab attendants. Library is maintained by a librarian. The sports infrastructure is maintained by the physical education department. The computer labs are in the charge of assistant professor who maintains and looks after the lab.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**STUDENT SUPPORT AND PROGRESSION****5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

56

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

E. none of the above



File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

#### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

230

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year****NIL**

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****Nil**

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**Due to closure of the college during most of the session no student body could be elected.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

**NIL**

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Yes. There is a registered Alumni Association in the college but again due to unprecedented covid conditions, no activity of Alumni Association was organised.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year **E. <1Lakhs** (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Institution is situated in hard area of Himachal Pradesh and the yearly program and curriculum is well organised by the authority of the college. Although the weather conditions are uncertain and public transportation is irregular, yet 80 to 90% of target is being achieved. vision and mission is to execute best education and exposure in rural area. The Institution is situated in hard area of Himachal Pradesh and the yearly program and curriculum is well organised by the authority of the college. Although the weather conditions are uncertain and public transportation is irregular, yet 80 to 90% of target is being achieved. vision and mission is to execute best education and exposure in rural area.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Yes, various committees are working with internal coordination and work is decentralized very well. The convenors of various committees are advised to work in coordination with the members of the committee for effective implementation of all college related academic and other activities. For every academic, sports and cultural functions even students are also involved in management of these practices.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Always, execution and time bound response is well monitored by the principal, IQAC and convenors of various committees. The plan is

chalked out in the beginning of the session. All committees are constituted for effective implimentation of all academic and other activities.. The plan is regularly reviewed by the principal.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Yes. Institutional bodies are quite effective in their duties as is visible from policies, administrative setup, appointments and service rules and procedures etc.. Various clubs and societies are formed for the conduct of various activites in the college.. Incharges are appointed for the smooth conduct of various activities like examinations, mit term tests and other exams by the principal. The service rules appllies to all teaching and non teachig staff.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**D. Any 1 of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has a staff fund in which every staff member contributes regularly. This fund is utilized for the welfare of the staff like providing them toiletries and other items. On retirement of the staff member this fund is utilized for honouring him/her. Even if there is essential need of any kind, this fund is provided to the needy person.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by**

**the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

5

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded



### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Annual ACRs are filled by the teaching and non teaching staff which are examined by the reporting officer i. e. Principal and reviewed by the Director Higher Education. The teachers fill up the ACRs annually which include academic as well as research components and publications. The faculty development programmes are also included in the the ACRs . The teachers are assessed on all these criteria.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Both internal and external audits are carried out regularly to check the financial irregularities in different transactions. The local audit department LAD conducts audit annually and AG office conducts external audit..

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution doesnot have any fund mobilization policy.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC meetings are held regularly and different activities like academic, sports and cultural are planned in the beginning of the session. The same are reviewed during the session and new proposals are sent to the government to improve college infrastructure.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC regularly monitor the learning process and outcome of of this process at regular intervals. The IQAC provides direction to the various aspects of development in the college. In this connection regular meetings of the IQAC are convened by the

principal. In these meetings different activities are reviewed and further suggestions are given to improve various activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Women cell of the college organized awareness program on " Sexual harassment of women at workplace" on 17th March 2021.. About 100 students participated in this programme. Principal and three professors of the college delivered lectures on sexual harassment at workplace. Two women teachers of the college also got the opportunity to attend a seminar on women issues organized by women commission of Himachal Pradesh at H.P. University Shimla on 19th March 2021. There is a women greivances and harassment cell in the

college to promote healthy environment and to deal with the cases/ complaints related to harassment of female students. teaching and non-teaching staff of the college. There is a girls common room in the college. Counselling is done periodically to make girls feel safe in the campus and to aware them about their rights.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">Common Room</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**None of the above.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** **E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **C. Any 2 of the above**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities** **E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.**

**Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**Society Outreach Cell of the college distributed clothes and ration to poor people of Rajasthan living near Theog. Wollen clothes and food items were distributed to six families of labourers on 20th October 2020. The convenor and other members of the cell collected clothes from the staff members and distributed**

them among these needy people in those tough times of Covid.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Due to unprecedented covid conditions no such activity could be held in the college.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**D. Any 1 of the above**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Tree plantation week was celebrated in the campus in which around 100 saplings of different species were planted. The programme commenced on 20th August in which students of NSS and Eco Club of the college planted trees.

On 25th Feb.2021 five day NCC Camp was organised in which 25 students participated.

AIDS Awareness Programme was organized by Red Ribbon Club of the college on 19th March in which 50 students participated. Various competitions like poster making and power point presentations were organized.

Awareness programme on sexual harassment of women in workplaces was organised by women cell on 17th March 21021 in which around 100 students took part.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices



7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Society Outreach Cell of the college distributed clothes and ration to six poor families living nearby Theog on 20th October 2020.

2. Plantation Drive was conducted in the college campus on 25th August 2020 in which around 100 saplings were planted.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college provide academic environment to students for creation of competent and wise human resource. The institution has wide range of practices with promotion of value based education to students coming from large feeding nearby rural area. In order to create awareness among the students about their well being various talks and programmes are organised in the campus. To instill values of social responsibilities among students National days are celebrated. To create environmental awareness tree plantation drives are organised periodically. The priority is to transform the students into responsible and competent citizens. Thrust is always given to create a participative approach among students.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum of the college is implemented after conducting meetings at regular intervals with the staff and heads of teaching departments. Teachers are encouraged to implement the curriculum through different innovative methods such as ICT, assignments, seminars and class tests along with traditional modes of teaching. Each faculty make a plan for academic and co-curricular activities to be conducted in the whole session. About 75 percent of the prescribed syllabus is planned to be completed before the internal house examination. The annual exams are conducted by H P University Shimla at the end of the session. Overall evaluation is done on the basis of house exams, seminars by students, assignments, attendance which accounts for the continuous comprehensive assessment (CCA). Teachers are kept updated by regular participation in workshops, refresher courses, orientation programmes and other academic activities. The college has a limited autonomy but still provides the faculty and students with internet facility and ICT resources. Classroom teaching is integrated with practicals and field studies. Various talks are arranged for students to keep them aware of social and economic and environmental issues.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to the academic calendar which is prepared in the beginning of the session and is also printed in the prospectus. The prospectus is uploaded on the college website and can be downloaded from it. The whole programme of continuous internal evaluation is mentioned in the prospectus. The rules regarding attendance, house exams and general conduct

are conveyed periodically to the students. This year due to unprecedented covid conditions and closure of the institution for most of the time, house exams were conducted online and attendance was also recorded during online classes. Online seminars were conducted and assignments were also evaluated online. The internal assessment was then calculated on the basis of all these activities.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

3

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

Nil

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

NIL

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Environment is taught to the students of first year as a pass course to inculcate in them the responsibilities for keeping

our surroundings clean and green. There is an Eco Club in the college which enroll students for keeping the campus clean and green. Number of activities are organised to create awareness among students about environment. There is a woman cell in the college which organise gender sensitization programmes in the college.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

Nil

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**D. Feedback collected**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**1045**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

115

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

## 2.2 - Catering to Student Diversity

### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

As the college has to follow the guidelines of admission of the affiliating University and the Directorate of Higher Education, Government of Himachal Pradesh and no such mechanism is being provided by these statutory bodies to assess the skill and learning levels of students at the time of admission. However, proper guidance is provided by the committee of senior faculty members, w.r.t choice of the programme and courses. The students are allowed to opt for the courses of their choice at the time of filling up of admission form, according to their competence and interests. They are also allowed to change the courses within a specified periods as per rules. The Choice Based Credit System (CBCS) provides enough scope for choosing the courses which are contemporary in the field of higher education. The college administration provides conducive environment for learning and all round growth of the students from diverse backgrounds. Most of the students belong to rural areas. Over 60 percent students are girls. The special learning needs of students are identified by the teachers by means of getting feedback through varied methods like interaction, asking basic questions, class tests, assignments and mid-term tests. Performance in the qualifying examination can also help to identify the slow and advanced learners in the class. The

teacher then modifies his/her teaching style according to the learning abilities of the students. Personal attention and guidance is provided to slow learners both inside and outside the class. The teacher attempts to engage the slow learners in extra work such as remedial classes, tutorials, special assignments and providing study material. Special lectures are given for orienting the weak students towards the basics of the subject so as to develop their interests in the subject. Peer groups are also formed to help such students. The meritorious learners are encouraged for independent study. They are recommended additional reference books and are engaged in solving relatively difficult problems, participate in Seminars, Classroom discussions. They are guided to participate in inter college quiz and other competitions. They are free to seek any guidance from teachers inside and outside the class. Relevant study material is also provided to such students to excel in their subject/courses. Financial assistance is provided to students belonging to weaker sections of society. The information regarding Fee concession, Scholarships, relaxation in the criterion for admission to the students belonging to weaker section of society is given in the prospectus. The profile of the students admitted is prepared from the information contained in the examination forms.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1045	24

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The adoption of CBCS enables the students to choose the courses



of their choice which make the curriculum student centric. The college has a full time, well qualified, experienced and competent faculty which takes personal interest and responsibility. As a result, the learning process becomes more creative and dynamic. Because all the students have different socio- economic background, abilities and attributes, every effort is made to cater to the requirements of such a diversified group by using appropriate and varied student centric methods of teaching and learning. Although the lecture method is used in the teaching process, classroom discussions, presentations, demonstration etc. are also encouraged to make learning more effective and meaningful. The college provides the requisite support-services to the teachers for making teaching - learning student centric. The college is Wi-Fi connected to enable the students and teachers to have access to online learning resources. ICT and other interactive resources like power point presentations and other such methods are also used to enrich teaching - learning. It is mandatory for the teachers to attend Orientation and Refresher courses so as to improve their teaching skills and keep them up-dated, with regard to the contemporary developments in the respective subjects. A special Refresher Course on IT is organized by the UGC Development Centre of the University, to ensure the familiarity of the teachers with the use of ICT and other e-resources and its incorporation in their scheme of teaching learning. Collaborative learning is also promoted among the students by their active participation in NCC, NSS, Rovers and Rangers and activities of cultural and other clubs/societies. Educational and field tours are also organized to enhance the learning process. Remedial and coaching classes are arranged for slow learners. The college library is well equipped and remains open from 10 a.m. to 5 p.m. Every year new books and journals are purchased to meet the requirements of the students. All the Labs are well equipped. The students are helped by providing them with question banks and revision of the courses before the term end examination. The college magazine provides a platform for improving writing skills and analytical comprehension of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

### ICT-enabled tools for effective teaching and learning process

The Institute follows ICT enabled teaching in addition to the traditional classroom education. Subsequent efforts are taken by the institute to provide e-learning atmosphere in the classroom:

1. In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings , Audio system, online sources, to expose the students for advanced knowledge and practical learning.

2. Classrooms are fully furnished with LCD/OHP/Computers

3. Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of research paper presentations, seminars, debates, group discussions, assignments, quiz/tests/viva and laboratory work.

The Available ICT facilities in the institution are as follows:

1. College Administrative Office:Administrative office of the college is furnished with high configured computer systems with internet and Wi-Fi connectivity, attached with printers. The college has Biometric System to monitor the movement of the staff.

2. The college is completely technology enabled. The internet and Wi-Fi connection is always available for the staff and students. There are LCD projectors, laptops, speakers, cameras, interactive boards, digital board, router managed switches. All these resources are well utilized to make teaching and learning meaningful.

3. Digital Library:There are 05 computers with internet and Wi-Fi connectivity available for the students and teachers to access electronic resources

4. **Computer Laboratory:** Is well-furnished with electronic lectern smart podium, server and 21 systems with high configuration and Wi-Fi connectivity with a LCD projector.

5. **Technology Enabled Classrooms:**The College has dedicated two Smart Classrooms with interactive boards, projectors, speakers, internet and Wi-Fi connection.

6. **Browsing/ Research Centre:**The College has a Browsing Centre which is equipped with 16 numbers of computers with 100 mbps dedicated lease line (BSNL).The staff (teaching and non-Teaching) and the students have an access to internet and Wi-Fi connection. They can use the available computers in the institution for curricular and co-curricular activities like Power Point presentation, seminars and assignments etc. The staff avail the ICT facilities to enhance their teaching competencies and for their research.

7. **Software:** The College has Software License Agreements with Microsoft. The institution uses predominantly Windows 10 and 8.1, MS Office 16, Tally ERP9 Photoshop, Corel Draw, ERP software, INFLIBNET.

8. Well security is provided to Wi-Fi users. Its access is controlled by the system administrator.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

0

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year**

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

20

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

3

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As mentioned above, various methods are used to assess the understanding of concepts by the students. After the completion of a unit, assignments are given to the students which are evaluated and shown to them. They are also encouraged to improve the manner of presentation of their assignments. These assignments give them the requisite practice for attempting the final examination. The answer-books of mid-term tests are shown to the students to ensure transparency in the evaluation and maintenance of CCA record. The Internal Assessment of all the students is displayed on the Notice Board of the college before the start of end-semester examination. The same is also uploaded on the college website and they are encouraged to enquire about discrepancies if any. Frequent class tests - both written and oral, are given to the students for practice and evaluation of their learning outcomes.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

In order to address the problems relating to examination and continuous comprehensive assessment (CCA), a special committee is constituted and notified through the college prospectus.

Besides, all the heads of departments and concerned teachers solve the problems of the students within the shortest possible time. All the teachers guide the students on the online filling of examination forms, course names and their codes and other requisite information so as to reduce the problems relating to examination and CCA. If the problem pertains to the university, such cases are taken up with the concerned authorities for prompt action.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program outcomes of the various programs have been defined and stated along with the syllabi. These outcomes/objectives are notified along with the syllabi on the University ([www.hpuniv.hp.gob.in](http://www.hpuniv.hp.gob.in)) and College website ([www.gctheog.in](http://www.gctheog.in)). The teachers make sure that these outcomes are the guiding principles in their own curriculum and lesson plans. The students' feedback at the end of each semester reflects the success that these outcomes have met/not met at the end of each semester. The last few surveys indicate that the program outcomes that were clearly defined and conveyed to the students have met the desired success.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In consonance with the outcomes defined by the University, each department of the college, at the beginning of the semester, defines its program outcomes in its departmental register. The

IQAC calls for a report of this departmental design before each session and monitors the completion of the same, from time to time. At the end of each trimester, the department is obliged to maintain a status report regarding the outcomes. Every three months, a report is sought to ensure the successful achievement of these outcomes. In addition to the academic programs, the college depends on extracurricular programs for development of the pupils' personalities. The various clubs and societies have well defined program outcomes that are conveyed to the students at induction into the various societies. Activities in the annual calendar are designed keeping these outcomes in mind.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

233

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://docs.google.com/forms/d/e/1FAIpQLSf4ZV81AV6eXm-wFJwVlq6u-yKYoxmH5e3KjmOqD5q4bUjK8Q/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSf4ZV81AV6eXm-wFJwVlq6u-yKYoxmH5e3KjmOqD5q4bUjK8Q/viewform?usp=sf_link)

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

#### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

Nil



File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

04

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

03

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college students and staff interacted with local community on the issue of cleanliness, covid awareness. A program was

organised by the college woman cell and sensitized the students on the issue of harassment of women at workplaces. They were also guided about the safeguards in law that help women in such situations. A programme for the local community was also organised that guided women as to how to use the sanitary napkins during menstrual cycle.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

02

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

218

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

Nil

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate facilities for teaching, learning viz. classrooms, laboratories, computers etc.. College has 10 lecture halls having seating capacity of around 100 students. Each room is about 972 square feet in area and is equipped with lecture stand, blackboard and furniture. The college has 4 well equipped science labs for the students of Physics, Chemistry, Botany and Zoology. Each lab is around 600 square feet in area with adequate seating capacity. The labs are equipped with all the equipments required for the smooth conduct of practical work. There is one IT Lab in the college having computers and LAN facility for students studying computer applications as subject. A Geographic Information System Lab is also there for students of geography.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for sports, games and cultural activities. The college has a multipurpose playground roughly 60 meter long and 50 meter wide. The playground is used for outdoor games like football, cricket, volleyball and basketball. Athletics and Kabaddi are also practised in this playground. There is a gymnasium in the college. Yoga is taught to the students of physical education and is also practised. Different sports and cultural activities are carried throughout the session in the playground as it is also having an open stage at one end. There are two separate rooms for instrumental and vocal music. These rooms are used by students of music department for practice to compete in various inter college and state functions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

02

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

<b>46.86 Lakhs</b>	
File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded
<b>4.2 - Library as a Learning Resource</b>	
4.2.1 - Library is automated using Integrated Library Management System (ILMS)	
The college has a library which is easily accessible by both students and teachers. Automation is in progress.	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil
<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>E. None of the above</b>
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	

**Nil**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

**350**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college is completely technology enabled. The internet and wifi connection is always available for staff and students. There are LCD projectors, laptops, speakers, cameras, interactive boards, digital boards and router managed switches. All these resources are well utilised to make teaching and learning meaningful. The college has dedicated two smart classrooms with interactive boards, speakers and wifi connections. The college also has browsing centre which is equipped with 16 computers having 100 mbps dedicated lease line. The wifi access is controlled by the system administrator.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

58

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

**4.3.3 - Bandwidth of internet connection in the Institution**

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

46.86 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities -



laboratory, library, sports complex, computers, classrooms. The laboratories are maintained by the laboratory staff which includes senior lab assistants and junior lab attendants. Library is maintained by a librarian. The sports infrastructure is maintained by the physical education department. The computer labs are in the charge of assistant professor who maintains and looks after the lab.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

56

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>E. none of the above</b>
File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
0	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student</b>	<b>A. All of the above</b>

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

230

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

**NIL**

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

**Nil**

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Due to closure of the college during most of the session no student body could be elected.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

NIL

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Yes. There is a registered Alumni Association in the college but again due to unprecedented covid conditions, no activity of Alumni Association was organised.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**      **E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Institution is situated in hard area of Himachal Pradesh and the yearly program and curriculum is well organised by the authority of the college. Although the weather conditions are uncertain and public transportation is irregular, yet 80 to 90%of target is being achieved . vision and mission is to execute best education and exposure in rural area.The Institution is situated in hard area of Himachal Pradesh and the yearly program and curriculum is well organised by the authority of the college. Although the weather conditions are uncertain and public transportation is irregular, yet 80 to 90%of target is being achieved . vision and mission is to execute best education and exposure in rural area.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Yes, various committees are working with internal coordination and work is decentralized very well. The convenors of various committess are advised to work in coordination with the members

of the committee for effective implementation of all college related academic and other activities. For every academic, sports and cultural functions even students are also involved in management of these practices.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Always ,execution and time bound response is well monitored by the principal, IQAC and convenors of various committees.The plan is chalked out in the beginning of the session. All committees are constituted for effective implementation of all academic and other activities.. The plan is regularly reviewed by the principal.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Yes. Institutional bodies are quite effective in their duties as is visible from policies, administrative setup, appointments and service rules and procedures etc.. Various clubs and societies are formed for the conduct of various activities in the college.. Incharges are appointed for the smooth conduct of various activities like examinations, mit term tests and other exams by the principal. The service rules applies to all teaching and non teaching staff.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has a staff fund in which every staff member contributes regularly. This fund is utilized for the welfare of the staff like providing them toiletries and other items. On retirement of the staff member this fund is utilized for honouring him/her. Even if there is essential need of any kind, this fund is provided to the needy person.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year



**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the**

<b>year</b>	
5	
File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded
<b>6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff</b>	
Annual ACRs are filled by the teaching and non teaching staff which are examined by the reporting officer i. e. Principal and reviewed by the Director Higher Education. The teachers fill up the ACRs annually which include academic as well as research components and publications. The faculty development prograames are also included in the the ACRs . The teachers are assessed on all these criteria.	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
<b>6.4 - Financial Management and Resource Mobilization</b>	
6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words	
Both internal and external audits are carried out regularly to check the financial irregularities in different transactions. The local audit department LAD conducts audit annually and AG office cunducts external audit..	

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution doesnot have any fund mobilization policy.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC meetings are held regularly and different activities like academic, sports and cultural are planned in the beginning of the session. The same are reviewed during the session and new proposals are sent to the government to improve college infrastructure.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC regularly monitor the learning process and outcome of of this process at regular intervals. The IQAC provides direction to the various aspects of development in the college. In this connection regular meetings of the IQAC are convened by the principal. In these meetings different activities are reviewed and further suggestions are given to improve various activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Women cell of the college organized awareness program on "Sexual harassment of women at workplace" on 17th March 2021.. About 100 students participated in this programme. Principal and three professors of the college delivered lectures on sexual harassment at workplace. Two women teachers of the college also got the opportunity to attend a seminar on women issues organized by women commission of Himachal Pradesh at H.P. University Shimla on 19th March 2021. There is a women greivances and harassment cell in the college to promote healthy environment and to deal with the cases/ complaints related to harassment of female students. teaching and non-teaching staff of the college. There is a girls common room in the college. Counselling is done periodically to make girls feel safe in the campus and to aware them about their rights.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">Common Room</a>

#### 7.1.2 - The Institution has facilities for

D. Any 1 of the above

**alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

None of the above.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for**

C. Any 2 of the above

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software,**

D. Any 1 of the above

**mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Society Outreach Cell of the college distributed clothes and ration to poor people of Rajasthan living near Theog. Wollen clothes and food items were distributed to six families of labourers on 20th October 2020. The convenor and other members of the cell collected clothes from the staff members and distributed them among these needy people in those tough times of Covid.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Due to unprecedented covid conditions no such activity could be held in the college.



File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff</b></p> <p><b>4. Annual awareness programmes on Code of Conduct are organized</b></p>	D. Any 1 of the above
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File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Tree plantation week was celebrated in the campus in which around 100 saplings of different species were planted. The programme commenced on 20th August in which students of NSS and Eco Club of the college planted trees.

On 25th Feb.2021 five day NCC Camp was organised in which 25 students participated.

AIDS Awareness Programme was organized by Red Ribbon Club of

the college on 19th March in which 50 students participated. Various competitions like poster making and power point presentations were organized.

Awareness programme on sexual harassment of women in workplaces was organised by women cell on 17th March 21021 in which around 100 students took part.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Society Outreach Cell of the college distributed clothes and ration to six poor families living nearby Theog on 20th October 2020.

2. Plantation Drive was conducted in the college campus on 25th August 2020 in which around 100 saplings were planted.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college provide academic environment to students for creation of competent and wise human resource. The institution has wide range of practices with promotion of value based education to students coming from large feeding nearby rural

area. In order to create awareness among the students about their well being various talks and programmes are organised in the campus. To instill values of social responsibilities among students National days are celebrated. To create environmental awareness tree plantation drives are organised periodically. The priority is to transform the students into responsible and competent citizens. Thrust is always given to create a participative approach among students.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

1. To provide skill based education to the students, college is planning to introduce some life skill courses to provide practical knowledge which will enable them to earn their livelihood.

2. Efforts will be made for installing a solar grid in the campus.

3. Physical facilities to differently abled students will be planned in next academic session.